



Technology, Information Literacy and 21st Century Skills: Effective Strategies for Learning

College of Education, Health, & Human Services

Session:	Spring 2012
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Introduction	<p>Welcome to the College of Education, Health, and Human Services at Kent State University and to the workshop.</p> <p>My goal is to help you better understand the interrelationships between technology, information literacy, and 21st century skills. I encourage you to approach the workshop in a creative and meaningful way that is supportive of your expertise and experience. If you have questions or concerns about anything pertaining to this workshop, please don't hesitate to ask.</p>
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Workshop description	<p>Technology, Information Literacy and 21st century skills: Effective strategies for learning (2 credit hours)</p> <p>This workshop is designed to help educators better understand the connections between technology knowledge and skills, information literacy, and 21st century skills. It is expected that students have some expertise with computers and come to the workshop with questions, inquiries, and interests related to how these topics can help in the educational process.</p>
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Workshop objectives	Workshop Objectives In this workshop students will: <ul style="list-style-type: none"> ▪ Identify similarities and relationships between technology standards, information literacy standards, and the 21st century skills framework ▪ Create a matrix or a concept map that communicates the interrelationships between technology, information literacy, and 21st century skills ▪ Contribute to a collection of a description and analysis of Web 2.0 tools that can help students gain 21st century skills ▪ Contribute to a collection of lesson plans that integrate 21st century skills and incorporate effective assessments
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Instructional methods	This is a 100% online workshop. The workshop is in Vista8 and is divided into 3 weekly modules. Students will complete 1-2 assignments per week, post to the discussion board, and submit projects in Vista8 as scheduled.
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Required course materials	Students need to be comfortable using the Internet.
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Workshop requirements	Individually, students will <ul style="list-style-type: none"> • analyze a Web 2.0 tool that can be used to help students achieve 21st century skills • write a brief review of a research article related to 21st century skills • create and share a lesson plan that incorporates 21st century skills, information literacy skills, and technology standards

Policies and Expectations	
Grading policies	<p>This is a PASS or FAIL two-credit workshop. However, I still award points for each assignment to give you an idea of how you are doing in the class. If you receive a total percentage below 70% you will fail the workshop. All assignments must be completed in order to pass.</p> <p>All students are responsible for monitoring their own progress in the workshop and ensuring that all assignments and activities have been completed properly.</p>
Late Submissions	<p>All assignments must be submitted on time. Late submissions will lose 5 points per day, with a three day maximum. In extenuating circumstances decisions on late work will be made on a case-by-case basis. All submissions are due no later than Wednesday, February 29th, by midnight.</p>
Plagiarism	<p>Under all circumstances you are bound by the Kent State University policies on academic dishonesty and cheating. Any materials you have used or adapted must be fully credited and the original author or location fully cited. Any verified act of plagiarism, no matter how seemingly small or inconsequential, will result in an “unsatisfactory” in the workshop and possible sanctions by the university.</p> <p>Kent State University’s administrative policy regarding student cheating and plagiarism can be found at: http://www.kent.edu/policyreg/chap3/3-01-8.cfm</p>
Office Hours and Instructor Communication	<p>Office hours are by appointment only. Send messages to instructor via Kent State University email. Please include your name (in the subject line, ex. Smith-grading question), contact information, and any questions or concerns you may have.</p>
Online Etiquette	<p>Taking an online course and corresponding via the World Wide Web presents communicators with the task of overcoming the lack of nonverbals in communication. When taking a workshop online, it is important to remember several points of etiquette that will smooth communication between the students and their instructors.</p> <ol style="list-style-type: none"> 1. Avoid language that may come across as strong or offensive.

	<p>Language can be easily misinterpreted in written communication. If a point must be stressed, review the statement to make sure that an outsider reading it would not be offended, then post the statement. Humor and sarcasm may easily be misinterpreted as well, so try to be as matter of fact and professional as possible.</p> <p>2. An online classroom is still a classroom. Though the courses may be online, appropriate classroom behavior is still mandatory. Respect for fellow classmates and the instructor is as important as ever.</p> <p>3. The language of the Internet. Though still a fairly young type of communication, certain aspects of this form of communication are becoming conventional. For example, do not write using all capital letters, because it will appear as shouting. Also, the use of emoticons can be helpful when used to convey nonverbal feelings (example: :-) or :- (), but avoid overusing them.</p> <p>4. Consider the privacy of others'. Ask permission prior to giving out a classmate's email address or other information.</p> <p>5. No inappropriate material. Do not forward virus warnings, chain letters, jokes, etc. to classmates or instructors. The sharing of pornographic material is forbidden.</p> <p>Adapted from Source: http://www.kent.edu/dl/Technology/Etiquette.cfm</p>
Students with Disabilities	<p>University policy 3342- 3- 01.3 requires that students with disabilities be provided reasonable accommodations to ensure their equal access to course content. If you have a documented disability and require accommodations, please contact the instructor at the beginning of the semester to make arrangements for necessary classroom adjustments. Please note, you must first verify your eligibility for these through Student Accessibility Services (contact 330- 672- 3391 or visit www.kent.edu/sas <http://www.registrars.kent.edu/disability/> for more information on registration procedures).</p>